

ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD
MEETING

ADRA Office
4919 Jamestown Avenue, Suite 203
Baton Rouge, LA 70808
January 20 2017
1:00 P.M.

- I. Call to Order: Roy Baas, Chairman
- II. Roll call; set quorum: Bernadine Williams, Secretary/Treasurer
- III. Public Introductions and Representation
- IV. Approval of November 18,2016 Minutes: Bernadine Williams, Secretary/Treasurer
- V. Treasurer's Report: Bernadine Williams, Secretary/Treasurer
 - a) November 2016
 - b) December 2016
- VI. Public Questions or Comments
- VII. New Business
 - a) Approval of Applicants to be Credentialed
 - b) Comprehensive Law Review Follow-Up
 - c) Remedial Action For Failed Exam Guidelines
 - d) Certification and Credentialing Management System
 - e) IC&RC Spring Conference
- VIII. Old Business
 - a) SCR 65 Task Force on Meaningful Oversight Meeting Update-Roy Bass
 - b) HRC 113 Louisiana Commission On Preventing Opioid Abuse Update-Deborah Thomas
 - c) Liability Insurance Issue Update-Lauren Lear
 - d) Annual Financial Comprehensive Report Update-Lauren Lear
- IX. Executive Director's Report: Lauren Lear, Executive Director

Adjourn Meeting: Next meeting date: Friday, March 17, 2017; 1:00 p.m. @ the ADRA Office, 4919 Jamestown Avenue, Suite 203, Baton Rouge, Louisiana.

Minutes

Regular Meeting of Addictive Disorder Regulatory Authority Board

Friday, January 20, 2016 at 1:00 p.m.

Held at:

ADRA

4919 Jamestown Avenue Suite 203

Baton Rouge, LA 70808

I. Call to Order

The January 20, 2016 regular meeting of the Addictive Disorder Regulatory Authority Board was called to order to by Roy Bass, LAC, CCGC, Chairman, at approximately 12:59 P.M. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

II. Roll Call (Attachment 1)

Members Present:

Roy Bass, LAC, CCGC, Chairman

Paul Schoen, LAC, CCGC, Vice-Chairman

Catherine Lemieux, PH.D LCSW

Deborah Thomas, PH.D, LPP

Bernadine Williams, LAC, CCS, CCGC Secretary/Treasurer

Shaneeka Harrison, LAC

Martin Thibodeaux, LAC

Members Absent:

Dr. Ken Roy MD

ADRA Staff Present:

Lauren Lear, Executive Director

Keisha Franklin, Assistant Director

Bilan Spears, Administrative Assistant

Celia Cangelosi, Board Attorney

III. Public Introductions

Marolon Mangham, LASACT Executive Director

IV. Approval of November 18, 2016 Minutes (Attachment 2)

A draft of the November 18, 2016 board meeting minutes was presented for approval. A motion was made to approve the minutes by Martin Thibodeaux and seconded by Catherine Lemieux. The motion was approved after a unanimous vote in the affirmative.

V. Treasurer's Report (Attachment 3)

The November and December 2016 Treasurer's Reports were presented by Lauren Lear. A motion was made by Paul Schoen and seconded by Shaneeka Harrison to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

VI. Public Questions or Comments

No public Comments were made.

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VII. New Business

a. Approval of Applicants to be Credentialed

A motion was made by Bernadine Williams and seconded by Martin Thibodeaux to approve the applicants listed as credentialed. The motion was approved after a unanimous vote in the affirmative.

b. Comprehensive Law Review Follow Up:

Before the January 20, 2017 scheduled board meeting, the ADRA board met to discuss a comprehensive law review. Based on the initial review, the board felt it necessary to continue with the meetings to fine tune the current law into something that is easier to understand.

The issue that arose from the discussion was the wait time that new applicants had after they passed the exam before they were credentialed.

A motion was made by Paul Schoen and second by Bernadine Williams to have ADRA Executive Director approve applicant credentialing before the next board meeting. The motion was approved after a unanimous vote in the affirmative.

c. Remedial Action For failed Exam Guidelines:

The current rule states “After three written examination failures, the ADRA may, in addition to the test preparation training, impose on the applicant such conditions as may be deemed appropriate to enhance the individual’s training and/or clinical experience and/or to supplement preparation for the examination.” Marolon Mangham stated that she and Lauren Lear, will put together a comprehensive list of resources to help aide the applicant in those instances.

d. Certification and Credentialing Management System:

For several years, the ADRA staff and board have discussed the creating of a credentialing management system. The board had agreed at the time to allocate funds from the reserve to be able to do this. However, at the time, the cost was too high to create such a system. In the past few months, Lauren Lear has been in contact with a few companies who have created such a system and have implemented these systems for other boards at reasonable rates. A proposal was presented to the board to begin the process of transitioning to an online credentialing management system.

A motion was made by Paul Schoen the motion was seconded by Martin Thibodeaux to approve the credentialing management system and to include a ten dollar increase to all applications and renewals for processing. The motion was approved after a unanimous vote in the affirmative.

e. IC&RC Spring Conference:

The meeting will be held in Sacramento, CA at the Lions Gate Hotel from April 24th – 26th. The ADRA board gave Lauren Lear approval to make travel arrangements to attend the conference being held in April

VIII. Old Business

a) SCR 65 Task Force on Meaningful Oversight Meeting Update –

Lauren Lear attended the final meeting on December 19, 2016 to finalize the report for legislation. The final report will be sent to the legislature.

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b) HRC 113 Louisiana Commission on Preventing Opioid Abuse Update:

Deborah Thomas attended the meeting that was held on January 19, 2017. She stated that the topics to be addressed were not completed and another meeting will be held on February 25, 2017. Notes from the meetings will be made available to board members upon request.

c) Liability Insurance Issue Update:

At the November board meeting, Lauren Lear discussed that she had received a bill from the Office of Risk Management for \$11,000 for our liability insurance. After reaching out to several people to question the validity of the charge, she received notification that our new adjusted premium is \$900.

d) Annual Financial Comprehensive Report Update:

A copy of the annual financial comprehensive report can be found in the board member meeting folder. The report was received the week prior to the January board meeting.

X. Executive Director's Report: Lauren Lear, Executive Director

- Operations are going well and finances are on point for this fiscal year

Next meeting date: Friday, March 17, 2017; 1:00 P.M @ the ADRA Office, 4919 Jamestown Avenue, Suite 203, Baton Rouge, LA.

A motion was made by Martin Thibodeaux. It was seconded by Bernadine Williams to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

Bernadine Williams, LAC, CCGC, CCS Secretary/Treasurer